

**Oshkosh Public Library
Vouchers Payable
July 2024
58% of the year**

Name	Memo	Paid Amount	Totals
Revolving Expenses			
Life Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Life Ins	\$414.12	
Total Life Insurance			\$414.12
Dental Insurance			
City of Oshkosh - Revolving Charges	Employer's share of life insurance	\$1,380.94	
Total Dental Insurance			\$1,380.94
Health Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Health Ins	\$36,164.82	
Total Health Insurance			\$36,164.82
Wisconsin Retirement Fund			
City of Oshkosh - Revolving Charges	Employer's share of WI Retirement	\$10,518.61	
Total Wisconsin Retirement Fund			\$10,518.61
FICA - Employers Share			
City of Oshkosh - Revolving Charges	Employer's share of FICA	\$12,295.19	
Total FICA - Employers Share			\$12,295.19
Overtime			
City of Oshkosh - Revolving Charges	Overtime pay	\$2,282.15	
Total Overtime			\$2,282.15
Regular Pay			
City of Oshkosh - Revolving Charges	Regular pay	\$165,018.67	
Total Regular Pay			<u>\$165,018.67</u>
Total Revolving Expenses			<u>\$228,074.50</u>
Contracted Services			
Contractual Agreement Payments			
Winnefox Library System	July contracted services	\$13,257.91	
Total Contractual Agreement Payments			\$13,257.91
Subscription/Licensing Contract			
MasterCard - RP	Adobe license	\$263.88	
Total Subscription/Licensing Contract			\$263.88
Preventative Maintenance Contracts			
Gordon Flesch Co, Inc	Copier maintenance	\$730.32	
Jack's Maintenance Service	July Janitorial services	\$4,546.00	
Otis	Maintenance service - 7/1/24 to 6/30/25	\$8,903.28	
Spring-Green Lawn Care	Lawn service	\$87.05	
Wisconsin Elevator Inspection	Annual inspection	\$360.00	
Total Preventative Maintenance Contracts			\$14,626.65
3rd Party Contracted Services			
Beez Electric, Inc	Inspect lights & sockets, replaced bulb	\$1,001.33	
Beez Electric, Inc	Troubleshoot lighting	\$205.40	
Beez Electric, Inc	Troubleshoot lighting	\$308.10	
Energy Control & Design, Inc.	Modifications to HVAC units	\$2,518.40	
Gartman Mechanical Services	Check rooftop units	\$1,752.00	
Gartman Mechanical Services	Plumbing services	\$146.00	
GFL Environmental	Waste Disposal	\$763.98	
Harold Carpenter Overhead Door	Garage door repair	\$202.50	
Johnson Controls Security Solutions	Yearly service charge	\$581.28	
ROE Nurseries, Inc.	Landscaping services	\$440.00	
Unique Management Services, Inc	Collection services	\$504.70	
Total 3rd Party Contracted Services			\$8,423.69
Advertising/Postage/Print			
MasterCard - RP	Facebook Ad	\$44.28	
MasterCard - RP	UPS	\$68.89	
Total Advertising/Postage/Print			<u>\$113.17</u>
Total Contracted Services			<u>\$36,685.30</u>
Employee Development & Allowance			
Employee Training/Development			
MasterCard - RP	Performance assessments	\$80.00	
Quill Creative LLC	Employee Training	\$95.00	
Total Employee Training/Development			\$175.00

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Professional License/Membership			
Bongers, Joe	Kiwanis meals	\$81.52	
Total Professional License/Membership			\$81.52
Employee Allowance/Reimbursement			
Toland, Sandy	June mileage	\$41.00	
Wilcox, Anika	Interview expenses	\$325.46	
Total Employee Allowance/Reimbursement			\$366.46
Total Employee Development & Allowance			\$622.98
Fixed Costs			
Insurance Expense			
City of Oshkosh - Revolving Charges	Insurance Expense	\$5,769.79	
Total Insurance Expense			\$5,769.79
Telephone/Internet			
City of Oshkosh - Revolving Charges	Telephone expense	\$2.88	
MasterCard - RP	Pay phone	\$25.00	
Total Telephone/Internet			\$27.88
Utilities Expense			
City of Oshkosh - Revolving Charges	Utilities	\$7,638.10	
Constellation	Gas Services	\$358.99	
Total Utilities Expense			\$7,997.09
Total Fixed Costs			\$13,794.76
Inventory Supplies			
Office Supplies			
MasterCard - RP	Office Supplies	\$211.67	
Total Office Supplies			\$211.67
Specialty Supplies			
Baker & Taylor	Library materials	\$7,564.00	
Cengage Learning	Library materials	\$585.78	
Center Point Large Print	Library materials	\$438.66	
EBSCO	Library materials	\$15.60	
Ingram	Library materials	\$442.97	
MasterCard - MD	Library materials	\$1,828.69	
Midwest Tape	Library materials	\$322.36	
midwest Tape - Hoopla	Library materials	\$4,562.14	
Rowan & Littlefield Publishing Group	Library materials	\$75.69	
World Book	Library materials	\$489.96	
Total Specialty Supplies			\$16,325.85
Facility Supplies			
Beez Electric, Inc	Light bulbs	\$70.29	
Central Stores	Paper products	\$1,439.70	
Filters Unlimited	Furnace filters	\$573.51	
Gartman Mechanical Services	Exhaust fan motor	\$443.07	
Harold Carpenter Overhead Door	Garage door parts	\$191.00	
M.V. Klinger Painting Co. Inc.	Paint	\$95.65	
MasterCard - RP	Maintenance supplies	\$133.59	
ROE Nurseries, Inc.	Tree	\$88.00	
Total Facility Supplies			\$3,034.81
Total Supplies			\$19,572.33
Program Support			
MasterCard - RP	Craft supplies	\$174.01	
MasterCard - RP	Pizza for book club	\$107.90	
Total Program Support			\$281.91
Lease Expense			
Great America	Copier lease	\$188.27	
Total Lease Expense			\$188.27
Total Vouchers Payable			\$299,220.05